

Your Printable Checklist

Short-Term Let Licence Application



If your property is in the Aberdeen City Council region, you will need the following documents ready before applying for your licence:

1. Electrical Installation Condition Report (EICR)
2. Portable Appliance Test (PAT) certificate
3. Gas Safety Certificates of Compliance
4. Energy Performance Certificate (EPC)
5. Your insurance certificates for the property, including Public Liability insurance
6. Floorplans of your property including room sizes, location of sanitary ware/cooking equipment, power points, lighting points & switches
7. A completed SFRS fire safety checklist
8. Private Water Supplies – evidence of satisfactory results and sampling
9. Legionella Risk Assessment
10. Have installed the correct smoke and carbon monoxide detection
11. Planning Permission or Certificate of Lawfulness (where needed)

Notes:

Did you know the team at Heritage can help with your Short-Term Let Licence application, including sorting out all of the above checks?

Get in touch with our team to find out more: enquiries@heritagehosting.co.uk