

Your Printable Checklist

Short-Term Let Licence Application



If your property is in the Aberdeenshire Council region, you will need the following documents ready before applying for your licence:

1. Electrical Installation Condition Report (EICR)
(Note: This must be within 5 years of your application date)

2. Portable Appliance Test (PAT) certificate
(Note: This must be within 12 months of your application date)

3. Gas Safety Certificate – from a suitably accredited Gas Safe Registered installer
(Note: This must be within 12 months of your application date)

4. EPC Certificate (applicable to secondary lets only)

5. Evidence that you have the correct insurance in place for your property

6. Location and site plan for rural properties with multiple units

7. A completed SFRS fire safety checklist

8. Wholesome Private Water Supplies – evidence of satisfactory results, sampling, and details of the treatment/filtration installed and maintenance undertaken

Notes:

Did you know the team at Heritage can help with your Short-Term Let Licence application, including sorting out all of the above checks?

Get in touch with our team to find out more: enquiries@heritagehosting.co.uk